## TURKEYFOOT VALLEY AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: FEDERAL PROGRAMS
CONFLICT OF INTEREST

**ADOPTED:** June 20, 2016

**REVISED:** 

## 148.4 CONFLICT OF INTEREST

2 C.F.R. 200.18 (c)(1)

## **Standards of Conduct**

The Turkeyfoot Valley Area School District maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

Policy 422 and Policy 702.1 The officers, employees, and agents of the District may neither solicit nor accept gratuities, favors, or anything of monetary value from contracts or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Description of a gift that is a nominal value is outlined in District policy's that ensure that this is compliant with state and local rules.

## **Conflict of Interest**

The standard of behavior at the Turkeyfoot Valley Area School District is that all staff, volunteers, and board members scrupulously avoid conflicts of interest between the interests of the Turkeyfoot Valley Area School District on one hand, and personal, professional, and business interests on the other. This includes avoiding potential and actual conflicts of interest, as well as perceptions of conflicts of interest.

The purposes of this policy is to protect the integrity of the Turkeyfoot Valley Area School District's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputations of volunteers, staff and board members. Upon or before election, hiring or appointment, a full, written disclosure of interests, relationships, and holdings that could potentially result in a conflict of interest will be made. This written disclosure will be kept on file and it will be updated as appropriate. It is the

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understanding that the purposes of this policy are to protect the integrity of the Turkeyfoot Valley Area School District's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputations of volunteers, staff and board members. Upon or before election, hiring or appointment will make a full written disclosure of interests, relationships, and holdings that could potentially result in a conflict of interest. This written disclosure will be kept on file and it will update it as appropriate. In the course of meetings or activities, I will disclose any interests in a transaction or decision where (including business or other nonprofit affiliations), family and/or my significant other, employer, or close associates will receive a benefit or gain. After disclosure, understand that those will be asked to leave the room for the discussion and will not be permitted to vote on the question.

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